

**PUTNAM SCHOOL DISTRICTS - PRESCHOOL - EXTENDED SCHOOL YEAR SERVICES (ESY)
DOCUMENTATION TO DEMONSTRATE SUBSTANTIAL REGRESSION**

All children are expected to regress after breaks in service. Substantial regression is defined in NYSED REGULATIONS as a student's 'inability to maintain developmental levels due to a loss of skill or knowledge during the months of July and August. This loss of skill or knowledge is of such severity as to require an *inordinate period of review at the beginning of the school year (at least eight weeks of re-teaching) to reestablish and maintain IEP goals and objectives that were mastered at the end of the previous school year.*'

Preschool Providers do not always have an opportunity to observe a 10 week summer break. Instead, they observe student performance after school vacations, weekends, and/or absences/illnesses. The CPSE must determine if the criteria for substantial regression have been met on a case by case basis, using the data provided to them.

To support their recommendation, Providers should attach copies of progress notes and other forms of data, as appropriate (e.g. anecdotal notes, graphs, charts, pre-post testing, criterion referenced testing, etc.)

APPROVAL FOR SUMMER SERVICES IS A CPSE DECISION BASED ON A REVIEW OF ALL RELEVANT DATA.

Student Name: _____ **Provider Name:** _____ **Service:** _____

Skills/Objectives Met Before Absences (based on IEP Goals)	Dates/Length of Absence	Skills After Absence	Time to Recoup Goals, Objectives, Skills	Re-Teaching Strategies

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1. Explain how the loss of skill(s) was determined.

2. Explain how the skill was re-established and how you monitored this process.

3. Were there any management issues that needed to be resolved after the break in services? How long did it take for these to be resolved?

4. Any additional information you would like the CPSE to consider.

SIGNATURE PERSON COMPLETING FORM

DATE

TITLE

TYPE & FREQUENCY OF CURRENT SERVICE